

**TOWN OF COOPERSTOWN  
MANITOWOC COUNTY, WISCONSIN**

**ANNUAL FINANCIAL STATEMENTS  
WITH ACCOUNTANTS' REVIEW REPORT**

**DECEMBER 31, 2016**

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
December 31, 2016

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## INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Town Board  
Town of Cooperstown  
Manitowoc County, Wisconsin

We have reviewed the accompanying financial statements of the governmental activities and the major fund of the Town of Cooperstown, Wisconsin, as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

### **Accountants' Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

### **Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

### **Required Supplementary Information**

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting and for placing the financial statements in an appropriate operational, economic, or historical context. The results of our review of the basic financial statements are not affected by this missing information.

## **Supplementary Information**

Our review was made primarily for the purpose of expressing a conclusion that there are no material modifications that should be made to the basic financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, and we did not become aware of any material modifications that should be made to such information.

## **Summarized Comparative Information**

We previously reviewed Town of Cooperstown, Wisconsin's 2015 financial statements and in our conclusion dated March 3, 2016, stated that based on our review, we were not aware of any material modifications that should be made to the 2015 financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America. We are not aware of any material modifications that should be made to the summarized comparative information presented herein as of and for the year ended December 31, 2015, for it to be consistent with the reviewed financial statements from which it has been derived.



Certified Public Accountants  
Green Bay, Wisconsin  
April 3, 2017

## **BASIC FINANCIAL STATEMENTS**

**TOWN OF COOPERSTOWN  
MANITOWOC COUNTY, WISCONSIN**

Statement of Net Position  
December 31, 2016

With Summarized Financial Information as of December 31, 2015  
"See Independent Accountants' Review Report"

	Governmental Activities	
	2016	2015
<b>ASSETS</b>		
Cash and investments	\$ 798,403	\$ 778,950
Receivables		
Taxes	1,323,151	1,332,286
Other	867	2,473
Inventory	5,177	2,510
Capital assets, nondepreciable		
Land	55,774	55,774
Capital assets, depreciable		
Buildings and improvements	67,739	67,739
Machinery and equipment	350,262	348,462
Vehicles	20,211	20,211
Infrastructure	559,863	559,863
Less: Accumulated depreciation	(583,275)	(539,424)
<b>TOTAL ASSETS</b>	<b>2,598,172</b>	<b>2,628,844</b>
<b>LIABILITIES</b>		
Accounts payable	10,305	6,948
Payroll liabilities	5,381	3,021
Due to other governments	1,662,578	1,711,206
<b>TOTAL LIABILITIES</b>	<b>1,678,264</b>	<b>1,721,175</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Property taxes levied for subsequent year	285,113	282,078
<b>NET POSITION</b>		
Investment in capital assets	470,574	512,625
Unrestricted	164,221	112,966
<b>TOTAL NET POSITION</b>	<b>\$ 634,795</b>	<b>\$ 625,591</b>

The notes to the financial statements are an integral part of this statement.

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Statement of Activities  
For the Year Ended December 31, 2016  
With Summarized Financial Information for the Year Ended December 31, 2015  
"See Independent Accountants' Review Report"

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position	
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	
					2016	2015
<b>Governmental Activities</b>						
General government	\$ 78,556	\$ 45	\$ -	\$ -	\$ (78,511)	\$ (76,181)
Public safety	99,918	4,586	3,837	-	(91,495)	(89,184)
Public works	338,072	34,277	148,045	-	(155,750)	(155,290)
Conservation and development	3,562	1,050	-	-	(2,512)	(942)
<b>Total Governmental Activities</b>	<b>\$ 520,108</b>	<b>\$ 39,958</b>	<b>\$ 151,882</b>	<b>\$ -</b>	<b>(328,268)</b>	<b>(321,597)</b>

<b>General revenues</b>		
Property taxes, levied for general purposes	282,078	280,879
Other taxes	1,505	1,343
State and federal aids not restricted to specific functions	51,055	50,624
Interest and investment earnings	492	328
Miscellaneous	2,342	2,343
<b>Total general revenues</b>	<b>337,472</b>	<b>335,517</b>
Change in net position	9,204	13,920
Net position - January 1	625,591	611,671
Net position - December 31	<b>\$ 634,795</b>	<b>\$ 625,591</b>

The notes to the financial statements are an integral part of this statement.

**TOWN OF COOPERSTOWN  
MANITOWOC COUNTY, WISCONSIN**

Balance Sheet - General Fund

December 31, 2016

With Summarized Financial Information as of December 31, 2015

"See Independent Accountants' Review Report"

	2016	2015
<b>ASSETS</b>		
Cash and investments	\$ 798,403	\$ 778,950
Accounts receivable	867	2,473
Taxes receivable	1,323,151	1,332,286
Inventory	5,177	2,510
<b>TOTAL ASSETS</b>	<b>\$ 2,127,598</b>	<b>\$ 2,116,219</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>		
Liabilities		
Accounts payable	\$ 10,305	\$ 6,948
Payroll liabilities	5,381	3,021
Due to other governments	1,662,578	1,711,206
<b>Total Liabilities</b>	<b>1,678,264</b>	<b>1,721,175</b>
Deferred Inflows of Resources		
Property taxes levied for subsequent year	285,113	282,078
Fund Balance		
Nonspendable for inventory	5,177	2,510
Committed for subsequent years' expenditures	70,729	19,735
Committed for subsequent year's budget	45,613	47,956
Unassigned	42,702	42,765
<b>Total Fund Balance</b>	<b>164,221</b>	<b>112,966</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>	<b>\$ 2,127,598</b>	<b>\$ 2,116,219</b>
<u>Reconciliation to the Statement of Net Position</u>		
Total Fund Balance as shown above	\$ 164,221	\$ 112,966
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	470,574	512,625
Net Position of Governmental Activities as Reported on the Statement of Net Position (see page 3)	<b>\$ 634,795</b>	<b>\$ 625,591</b>

The notes to the financial statements are an integral part of this statement.



**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Statement of Revenues, Expenditures and Changes in Fund Balance -  
General Fund

For the Year Ended December 31, 2016

With Summarized Financial Information for the Year Ended December 31, 2015

"See Independent Accountants' Review Report"

	2016	2015
<b>Revenues</b>		
Taxes	\$ 283,583	\$ 282,222
Intergovernmental	202,937	209,816
Licenses and permits	7,401	6,549
Fines, forfeits and penalties	225	285
Public charges for services	10,311	11,868
Intergovernmental charges for services	24,299	31,746
Miscellaneous	556	328
<b>Total Revenues</b>	<b>529,312</b>	<b>542,814</b>
<b>Expenditures</b>		
General government	81,167	76,390
Public safety	99,918	97,499
Public works	293,410	304,335
Conservation and development	3,562	942
Capital outlay	-	6,282
<b>Total Expenditures</b>	<b>478,057</b>	<b>485,448</b>
<b>Net Change in Fund Balance</b>	<b>51,255</b>	<b>57,366</b>
<b>Fund Balance - January 1</b>	<b>112,966</b>	<b>55,600</b>
<b>Fund Balance - December 31</b>	<b>\$ 164,221</b>	<b>\$ 112,966</b>
<b><u>Reconciliation to the Statement of Activities</u></b>		
<b>Net Change in Fund Balance as shown above</b>	<b>\$ 51,255</b>	<b>\$ 57,366</b>
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is depreciated over their estimated useful lives:		
Capital assets reported as capital outlay in the governmental fund statements	\$ 3,295	
Less current year depreciation	(45,346)	(43,446)
<b>Change in Net Position of Governmental Activities as Reported on the Statement of Activities (see page 4)</b>	<b>\$ 9,204</b>	<b>\$ 13,920</b>

The notes to the financial statements are an integral part of this statement.

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
Budget and Actual - General Fund  
For the Year Ended December 31, 2016  
"See Independent Accountants' Review Report"

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>Revenues</b>				
Taxes	\$ 282,078	\$ 282,078	\$ 283,583	\$ 1,505
Intergovernmental	196,363	200,200	202,937	2,737
Licenses and permits	3,650	3,650	7,401	3,751
Fines, forfeits and penalties	-	-	225	225
Public charges for services	2,350	2,350	10,311	7,961
Intergovernmental charges for services	20,000	20,000	24,299	4,299
Miscellaneous	350	350	556	206
<b>Total Revenues</b>	<b>504,791</b>	<b>508,628</b>	<b>529,312</b>	<b>20,684</b>
<b>Expenditures</b>				
General government	88,000	88,000	81,167	6,833
Public safety	96,747	100,584	99,918	666
Public works	358,000	358,000	293,410	64,590
Conservation and development	10,000	10,000	3,562	6,438
<b>Total Expenditures</b>	<b>552,747</b>	<b>556,584</b>	<b>478,057</b>	<b>78,527</b>
<b>Net Change in Fund Balance</b>	<b>(47,956)</b>	<b>(47,956)</b>	<b>51,255</b>	<b>99,211</b>
<b>Fund Balance - January 1</b>	<b>112,966</b>	<b>112,966</b>	<b>112,966</b>	<b>-</b>
<b>Fund Balance - December 31</b>	<b>\$ 65,010</b>	<b>\$ 65,010</b>	<b>\$ 164,221</b>	<b>\$ 99,211</b>

The notes to the financial statements are an integral part of this statement.

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Notes to Basic Financial Statements  
December 31, 2016  
"See Independent Accountants' Review Report"

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements of the Town of Cooperstown, Manitowoc County, Wisconsin ("the Town"), have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting principles and policies utilized by the Town are described below:

1. Reporting Entity

The Town of Cooperstown is a municipal corporation governed by an elected five member board. In accordance with GAAP, the basic financial statements are required to include the Town (the primary government) and any separate component units that have a significant operational or financial relationship with the Town. The Town has not identified any component units that are required to be included in the basic financial statements in accordance with standards established by GASB Statement No. 61.

2. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. *Governmental activities* are primarily supported by taxes and intergovernmental revenues. The Town reports no business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds. Governmental funds include the general fund. The major individual governmental fund is reported as a separate column in the fund financial statements.

The Town reports the following major governmental fund:

GENERAL FUND

This is the Town's main operating fund. It accounts for all financial resources of the general government.

3. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Notes to Basic Financial Statements  
December 31, 2016  
“See Independent Accountants’ Review Report”

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, and fees and fines, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

4. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Fund Balance

a. Cash and Investments

Cash and investments are combined in the financial statements. Cash deposits consist of demand and time deposits with financial institutions and are carried at cost. Investments are stated at fair value. Fair value is the price that would be received to sell an asset in an orderly transaction between market participants at the measurement date.

b. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of \$2,000 or higher and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation. Infrastructure assets acquired or constructed prior to January 1, 2004 are not included in the financial statements.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets of the Town are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	Years
Buildings and improvements	20 - 40
Machinery and equipment	5 - 20
Vehicles	7
Infrastructure	15 - 30

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Notes to Basic Financial Statements  
December 31, 2016  
"See Independent Accountants' Review Report"

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

c. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Town currently does not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The Town has one type of item that qualifies for reporting in this category, property taxes. This amount will be recognized as an inflow of resources in the subsequent year for which it was levied.

d. Fund Equity

**GOVERNMENTAL FUND FINANCIAL STATEMENTS**

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Nonspendable fund balance - Amounts that are not in spendable form (such as inventory, prepaid items, or long-term receivables) or are legally or contractually required to remain intact.
- Restricted fund balance - Amounts that are constrained for specific purposes by external parties (such as grantor or bondholders), through constitutional provisions, or by enabling legislation.
- Committed fund balance - Amounts that are constrained for specific purposes by action of the Board. These constraints can only be removed or changed by the Board using the same action that was used to create them.
- Assigned fund balance - Amounts that are constrained for specific purposes by action of Town management. The Town Board has not authorized an employee to assign fund balance.
- Unassigned fund balance - Amounts that are available for any purpose.

The Town has not adopted a fund balance spend-down policy regarding the order in which fund balance will be utilized. When a policy does not specify the spend-down policy, GASB Statement No. 54 indicates that restricted funds would be spent first, followed by committed funds, and then assigned funds. Unassigned funds would be spent last.

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Notes to Basic Financial Statements  
December 31, 2016  
"See Independent Accountants' Review Report"

**NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

GOVERNMENT-WIDE STATEMENTS

Equity is classified as net position and displayed in three components:

- Net investment in capital assets – Amount of capital assets, net of accumulated depreciation, and capital related deferred outflows of resources less outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets and any capital related deferred inflows of resources.
- Restricted net position - Amount of net position that is subject to restrictions that are imposed by 1) external groups, such as creditors, grantors, contributors or laws or regulations of other governments or 2) law through constitutional provisions or enabling legislation. There is no restricted net position on December 31, 2016.
- Unrestricted net position - Net position that is neither classified as restricted nor as net investment in capital assets.

5. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

6. Summarized Comparative Information

The basic financial statements include certain prior-year summarized comparative information in total, but not at the level of detail required for a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the government's financial statements for the year ended December 31, 2015, from which the summarized information was derived.

**NOTE B - STEWARDSHIP AND COMPLIANCE**

Budgets and Budgetary Accounting

The Town follows these procedures in establishing the budgetary data reflected in the basic financial statements:

1. Prior to December, the Town Clerk submits to the Town Board a proposed operating budget for the calendar year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them. After submission to the governing body, public hearings are held to obtain taxpayer comments. Following the public hearings, the proposed budget, including authorized additions and deletions, is legally enacted by Town Board action.
2. Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the general fund. Budget is defined as the originally approved budget plus or minus approved amendments. Individual amendments throughout the year were not material in relation to the original budget. Budget appropriations not expended during the year are closed to fund balance unless authorized by the governing body to be forwarded into the succeeding year's budget.

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Notes to Basic Financial Statements  
December 31, 2016  
"See Independent Accountants' Review Report"

**NOTE B - STEWARDSHIP AND COMPLIANCE (Continued)**

3. During the year, formal budgetary integration is employed as a management control device for the general fund.
4. Expenditures may not exceed appropriations provided in detailed budget accounts maintained for each activity or department of the Town. Amendments to the budget during the year require initial approval by management and are subsequently authorized by the Town Board.
5. Encumbrance accounting is not used by the Town to record commitments related to unperformed contracts for goods or services.

**NOTE C - DETAILED NOTES ON ALL FUNDS**

1. Cash and Investments

The Town maintains various cash and investment accounts that are displayed in the financial statements as "Cash and investments."

Invested cash consists of deposits and investments that are restricted by Wisconsin Statutes to the following:

Time deposits; repurchase agreements; securities issued by federal, state and local governmental entities; statutorily authorized commercial paper and corporate securities; and the Wisconsin local government investment pool.

The carrying amount of the Town's cash and investments totaled \$798,403 on December 31, 2016 and consisted entirely of deposits with financial institutions.

Fair Value Measurements

The Town implemented GASB Statement No. 72, *Fair Value Measurement and Application*, for the year ending December 31, 2016. The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant observable inputs; Level 3 inputs are significant unobservable inputs. The Town currently has no investments that are subject to fair value measurement.

Deposits and investments of the Town are subject to various risks. Presented below is a discussion of the specific risks and the Town's policy related to the risk.

Custodial Credit Risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Wisconsin statutes require repurchase agreements to be fully collateralized by bonds or securities issued or guaranteed by the federal government or its instrumentalities. The Town does not have an additional custodial credit risk policy.

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Notes to Basic Financial Statements  
December 31, 2016  
"See Independent Accountants' Review Report"

**NOTE C - DETAILED NOTES ON ALL FUNDS (Continued)**

Deposits with financial institutions within the State of Wisconsin are insured by the Federal Deposit Insurance Corporation (FDIC) in the amount of \$250,000 for the combined amount of all time and savings deposits and \$250,000 for interest-bearing and noninterest-bearing demand deposits per official custodian per insured depository institution. Deposits with financial institutions located outside the State of Wisconsin are insured by the FDIC in the amount of \$250,000 for the combined amount of all deposit accounts per official custodian per depository institution. Also, the State of Wisconsin has a State Guarantee Fund which provides a maximum of \$400,000 per public depository above the amount provided by an agency of the U.S. Government. However, due to the relatively small size of the State Guarantee Fund in relation to the Fund's total coverage, total recovery of insured losses may not be available.

On December 31, 2016, \$146,383 of the Town's deposits with financial institutions were in excess of federal and state depository insurance limits. The \$146,383 was collateralized with securities held by the pledging financial institution or its trust department or agent but not in the Town's name.

2. Property Taxes

Property taxes consist of taxes on real estate and personal property. They are levied during December of the prior year and become an enforceable lien on property the following January 1. Property taxes are payable in various options depending on the type and amount. Personal property taxes are payable on or before January 31 in full. Real estate taxes are payable in full by January 31 or in two equal installments on or before January 31 and July 31. Real estate taxes not paid by January 31 are purchased by the County as part of the February tax settlement. Delinquent personal property taxes remain the collection responsibility of the Town.

The Town bills and collects its own property taxes and also levies and collects taxes for the Denmark School District, Mishicot School District, Reedsville School District, Manitowoc County, Northeast Wisconsin Technical College, Lakeshore Technical College and the State of Wisconsin.

3. Capital Assets

Capital asset activity for the year ended December 31, 2016 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental activities:</b>				
Capital assets, not being depreciated:				
Land	\$ 55,774	\$ -	\$ -	\$ 55,774
Capital assets, being depreciated:				
Buildings and improvements	67,739	-	-	67,739
Machinery and equipment	348,462	3,295	1,495	350,262
Vehicles	20,211	-	-	20,211
Infrastructure	559,863	-	-	559,863
Subtotals	996,275	3,295	1,495	998,075
Less accumulated depreciation	539,424	45,346	1,495	583,275
Total capital assets, being depreciated, net	456,851	(42,051)	-	414,800
Governmental activities capital assets, net	\$ 512,625	\$ (42,051)	\$ -	\$ 470,574



**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Notes to Basic Financial Statements  
December 31, 2016  
“See Independent Accountants’ Review Report”

**NOTE C - DETAILED NOTES ON ALL FUNDS (Continued)**

Depreciation expense was charged to functions of the Town as follows:

Governmental activities	
General government	\$ 684
Public works	44,662
Total depreciation expense - governmental activities	<u>\$ 45,346</u>

4. Long-term Obligations

The Town had no long-term debt during the year ended December 31, 2016.

Legal Margin for New Debt

The Town's legal margin for creation of additional general obligation debt on December 31, 2016 was \$5,171,305 as follows:

Equalized valuation of the Town	\$ 103,426,100
Statutory limitation percentage	<u>(x) 5%</u>
General obligation debt limitation, per Section 67.03 of the Wisconsin Statutes	5,171,305
Total outstanding general obligation debt applicable to debt limitation	-
Legal Margin for New Debt	<u>\$ 5,171,305</u>

5. Fund Equity

In the fund financial statements, portions of the general fund balance have been committed to represent tentative management plans that are subject to change. At December 31, 2016, fund balance committed was as follows:

Subsequent years' expenditures	
General public building	\$ 500
General government outlay	565
Highway equipment outlay	17,800
Highway building outlay	870
Highway and street outlay	50,994
Total	<u>\$ 70,729</u>
Subsequent years' budget	<u>\$ 45,613</u>

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Notes to Basic Financial Statements  
December 31, 2016  
"See Independent Accountants' Review Report"

**NOTE D - OTHER INFORMATION**

1. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. The Town completes an annual review of its insurance coverage to ensure adequate coverage.

2. Property Tax Levy Limit

Wisconsin state statutes provide for a limit on the property tax levies for all Wisconsin cities, villages, towns and counties. For the 2016 and 2017 budget years, Wisconsin statutes limit the increase in the maximum allowable tax levy to the percentage change in the Town's January 1 equalized value as a result of net new construction. The actual limit for the Town for the 2016 budget was 0.43%. The actual limit for the Town for the 2017 budget was 1.08%. Debt service for debt authorized after July 1, 2005 is exempt from the levy limit. In addition, Wisconsin statutes allow the limit to be adjusted for the increase in debt service authorized prior to July 1, 2005 and in certain other situations.

3. Contingencies

From time to time, the Town is party to other various pending claims and legal proceedings. Although the outcome of such matters cannot be forecast with certainty, it is the opinion of management that the likelihood is remote that any such claims or proceedings will have a material adverse effect on the Town's financial position or results of operations.

## **SUPPLEMENTARY INFORMATION**

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Schedule of Budgeted and Actual Revenues  
General Fund

For the Year Ended December 31, 2016

With Summarized Financial Information for the Year Ended December 31, 2015

"See Independent Accountants' Review Report"

	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)	2015
<b>Taxes</b>					
Property taxes	\$ 282,078	\$ 282,078	\$ 282,078	\$ -	\$ 280,879
Managed forest lands	-	-	1,505	1,505	1,288
Interest and penalties on taxes	-	-	-	-	55
<b>Total Taxes</b>	<b>282,078</b>	<b>282,078</b>	<b>283,583</b>	<b>1,505</b>	<b>282,222</b>
<b>Intergovernmental</b>					
State					
Shared taxes	49,395	49,395	49,395	-	49,395
Fire insurance	-	3,837	3,837	-	3,590
Transportation aid	136,150	136,150	136,150	-	136,150
Computer aid	-	-	16	16	12
Payment for municipal services	-	-	371	371	416
Forest crop aid	-	-	658	658	193
Payment in lieu of taxes	500	500	615	115	608
Recycling	5,000	5,000	6,577	1,577	6,935
County					
Bridge aid	5,318	5,318	5,318	-	12,517
<b>Total Intergovernmental</b>	<b>196,363</b>	<b>200,200</b>	<b>202,937</b>	<b>2,737</b>	<b>209,816</b>
<b>Licenses and Permits</b>					
Business and occupational licenses	650	650	794	144	756
Dog licenses	-	-	1,196	1,196	1,303
Building permits	3,000	3,000	4,361	1,361	4,440
Zoning permits	-	-	1,050	1,050	-
Other permits	-	-	-	-	50
<b>Total Licenses and Permits</b>	<b>3,650</b>	<b>3,650</b>	<b>7,401</b>	<b>3,751</b>	<b>6,549</b>
<b>Fines, Forfeits and Penalties</b>					
Fines	-	-	225	225	285
<b>Public Charges for Services</b>					
General government	-	-	333	333	1,283
Highway	-	-	6,588	6,588	5,852
Garbage and recycling	2,350	2,350	3,390	1,040	4,733
<b>Total Public Charges for Services</b>	<b>2,350</b>	<b>2,350</b>	<b>10,311</b>	<b>7,961</b>	<b>11,868</b>
<b>Intergovernmental Charges for Services</b>					
Highways and streets	20,000	20,000	24,299	4,299	31,746
<b>Miscellaneous</b>					
Interest	350	350	492	142	328
Other	-	-	64	64	-
<b>Total Miscellaneous</b>	<b>350</b>	<b>350</b>	<b>556</b>	<b>206</b>	<b>328</b>
<b>Total Revenues</b>	<b>\$ 504,791</b>	<b>\$ 508,628</b>	<b>\$ 529,312</b>	<b>\$ 20,684</b>	<b>\$ 542,814</b>

**TOWN OF COOPERSTOWN**  
**MANITOWOC COUNTY, WISCONSIN**  
Schedule of Budgeted and Actual Expenditures  
General Fund  
For the Year Ended December 31, 2016  
With Summarized Financial Information for the Year Ended December 31, 2015  
"See Independent Accountants' Review Report"

	Original Budget	Final Budget	Actual	Variance with Final Budget - Positive (Negative)	2015
<b>General Government</b>					
Town board	\$ 18,000	\$ 18,000	\$ 17,676	\$ 324	\$ 18,485
General administration	26,000	29,000	27,908	1,092	21,628
Financial administration	23,000	23,000	23,238	(238)	21,947
Legal	5,000	2,000	624	1,376	473
Town hall	2,000	2,000	1,195	805	1,067
Property and liability insurance	14,000	14,000	10,526	3,474	12,790
<b>Total General Government</b>	<b>88,000</b>	<b>88,000</b>	<b>81,167</b>	<b>6,833</b>	<b>76,390</b>
<b>Public Safety</b>					
Constable	1,500	1,500	953	547	1,061
Inspection	2,000	2,000	1,955	45	1,215
Fire department	78,247	82,084	82,084	-	80,661
Rescue squad	15,000	15,000	14,926	74	14,562
<b>Total Public Safety</b>	<b>96,747</b>	<b>100,584</b>	<b>99,918</b>	<b>666</b>	<b>97,499</b>
<b>Public Works</b>					
Salaries and wages	80,000	80,000	71,715	8,285	76,115
Street maintenance	225,000	225,000	175,370	49,630	183,155
Street lighting	3,000	3,000	2,584	416	2,696
Garbage collection	30,000	30,000	26,576	3,424	25,879
Recycling	20,000	20,000	17,165	2,835	16,465
Weed and nuisance control	-	-	-	-	25
<b>Total Public Works</b>	<b>358,000</b>	<b>358,000</b>	<b>293,410</b>	<b>64,590</b>	<b>304,335</b>
<b>Conservation and Development</b>					
Planning commission	10,000	10,000	3,562	6,438	942
<b>Capital Outlay</b>					
Public works	-	-	-	-	6,282
<b>Total Expenditures</b>	<b>\$ 552,747</b>	<b>\$ 556,584</b>	<b>\$ 478,057</b>	<b>\$ 78,527</b>	<b>\$ 485,448</b>