

**TOWN OF COOPERSTOWN
RE-ZONING OR VARIANCE REQUEST
APPLICATION**

PETITIONER TO PROVIDE SIX(6) COPIES OF APPLICATION AN ATTACHMENTS

1. Name:

2. Address:

3. Telephone Number:

4. Date:

**5. Fee Amount: \$350
(Payable to Town of Cooperstown)**

6. Tax Parcel ID#:

**7. Address of property for Re-Zoning or Variance Request
(if different from above or parcel Description):**

8. Current Zoning or Variance on Petitioners Property:

Total acres of land:

9. Requested Zoning or Variance on Petetioners Property:

Requested acres of land to be rezoned:

10. Reason for Re-Zoning for Variance on Petitioners Property:

11. Existing Land Uses on Petitioners Property:

12. Existing Land Use Restrictions on Petitioners Property:

13. Surrounding Land Uses from Petitioners Property:

14. Soil Characteristics on Petitioners Property:

15. Topography of Petitioners Property:

16. Map Requests for Petitioners Property:

- * Map showing all proposed or existing roads, driveways or other entrances, buildings, wells and septic systems on property or any other improvements.
- * If land is to be subdivided - Provide map showing all roads, plots and locations of buildings.

17. Signature of Petitioners:

_____ Date: _____

For Plan Commission Use:

Date Received:

Plan Commission Meeting Date:

Fee Amount Received:

Application Form Completed and 6 copies (Has all information been provided?): **Yes** **No**

Date Reviewed:

Additional Information Requested:

INSTRUCTIONS

1. **Name - Full name of property owner, trustee or legal representative.**
2. **Address - Present address of the property owner, trustee, or legal representative.**
3. **Telephone Number - Telephone number where property owner, trustee, or other legal representative who can be reached.**
4. **Date - Date application submitted to Plan Commission.**
5. **Fee Amount - The filing fee for review of the application. Present filing fee is \$350.00. Contact Town Clerk to check if filing fee has changed.**
6. **Tax Parcel ID# - List the Tax Parcel as shown on tax bill.**
7. **Address of Property for Re-Zoning or Variance Request - Provide the present address of the property if different from the mailing address. If property does not have an address include a property description.**
8. **Current Zoning or Variance on Petitioners Property - List the current zoning of the property or variance as listed with the Manitowoc County Planning and Parks Commission. Include total acres of land listed for Tax parcel ID#.**
9. **Requested Zoning or Variance on Petitioners Property - List the zoning or variance change request for this property. This request should include the County ordinance listing as stated in Chapter 8 General Zoning Manitowoc County Ordinance - Use Regulations. Include total acres of land to be rezoned for Tax parcel ID#.**
10. **Reason for Re-Zoning or Variance on Petitioners Property - Provide information on your reason for requesting the zoning or variance change.**
11. **Existing Land Uses on Petitioners Property - Provide information on how the land is presently being used and past uses of the land.**
12. **Existing Land Use Restrictions on Petitioners Property - Provide any existing land use restrictions for this property. This should include any deed restrictions, easements or other restrictions that affect the property.**
13. **Surrounding Land Uses from Petitioners Property - Provide an overall description of the surrounding land and what its present use.**
14. **Soil Characteristics on Petitioners Property - Provide information on existing soil conditions listing LESA soil types, ground water depth and septic system conditions.**
15. **Topography of Petitioners Property - Provide a description of the property listing woods, streams or creeks, farmland, landscape and other features of the terrain.**
16. **Map Requests for Petitioners Property - Provide a map showing location of proposed and existing roads, driveways or other entrances, buildings, wells, septic systems and any other existing structures or improvements to the land.**