

ORDINANCE NO. 2000-1
AMENDED 10-10-06
ORDINANCE CREATING A
TOWN PLAN COMMISSION

SECTION 1. Establishment

The Town Board of the Town of Cooperstown, does ordain as follows: There is hereby established a Town Plan Commission for the Town of Cooperstown, Manitowoc County, in accordance with Section 60.10(2)(c), 60.62, 61.35, and 62.23 of the Wisconsin Statutes.

SECTION 2. Membership

The Town Plan Commission shall consist of five (5) members who shall serve with compensation. The Town Chair may appoint to the commission town elected or appointment officials, but there shall always be at least three (3) citizen member who are not a town official. Town Plan Commission members shall be appointed by the Town Chairperson then confirmed by the Town Board at the first regular Town Board meeting after the Annual meeting.

The Plan Commission Chairperson shall be the appointed by the Town Chairperson.

The Plan Commission Secretary shall be appointed by the Plan Commission Chairperson.

Official Oaths shall be taken by all members in accordance with Section 19.01 of the Wisconsin Statutes within five (5) days of receiving confirmation of their appointments.

Terms for Three (3) Citizen Members shall commence upon creation of the commission for a period ending one, two, and three years, respectively, and thereafter, these Citizen member(s) shall serve for a term of three (3) years. Two additional citizen members at large shall be appointed, to hold office for a period of two years and shall commence upon adoption of this amendment, for a period ending one and two years respectively and thereafter every two years. At least one at large member shall be a Town Board member or Town official. If a park board is created, or a town engineer appointed, the president of such board or such engineer shall succeed to a place on the commission when the term of one (1) citizen member at large expires. A Plan Commission Member may be removed only by a majority vote of the full Town Board.

SECTION 3. Organization

The Plan Commission shall organize and adopt rules for its own government in accordance with the provisions of this ordinance.

Meetings shall be held monthly and at the call of the Chairperson or a majority of the full membership of the Commission and shall be open to the public.

Special and Standing Committees may be appointed by the Chairperson.

Quorum shall be three (3) members, but all actions shall require approval of a majority of the full Commission except a motion to adjourn.

A Written Record shall be kept showing all actions taken, resolutions, finding, determinations, transactions, and recommendations made; and a copy shall be filed with the Town Clerk as a public record.

SECTION 4. Powers

The Plan Commission shall have such powers as may be necessary to enable it to perform its functions and duties and promote municipal planning, such powers include the following:

To Employ Experts and a Staff and to pay for their services, supplies equipment, and such other expenses as may be necessary and proper, not to exceed the appropriations and regulations made by the Town Board.

To Make Reports and Recommendations relating to the plan for development of the Town to public officials, agencies, utilities, and other organizations and citizens.

To Recommend Public Improvement Programs and financing thereof to the Town Board.

To Request Available Information from any public official to be furnished within a reasonable period of time.

To Enter Upon Any Land. The Plan Commission, its members and employees, may enter any land in the performance of its functions, make examinations and surveys, and place and maintain necessary monuments and marks thereon.

SECTION 5. Duties

The Plan Commission shall have the following functions and duties:

To Make and Adopt a Master Plan for the physical development of the Town in accordance with Section 62.23 (2) and (3) of the Wisconsin Statutes.

To Make and Recommend an Official Map to the Town Board in accordance with Section 62.23 (6) of the Wisconsin Statutes.

To Prepare and Recommend a Zoning District Plan and suggest necessary text amendments to the Cooperstown Zoning Ordinance to the Town Board for consideration by the Town Board and the Manitowoc County Board of Supervisor.

To Make and Adopt a Comprehensive Plan for the physical development of the Town in accordance with Section 66.0295 of the Wisconsin Statutes.

To Prepare and Recommend Land Division Regulations to the Town Board in accordance with Section 236.45 of the Wisconsin Statutes.

To Make Any Changes to the Master Plan they deem necessary or desirable and to recommend any change or amendments to the Town Board that they deem necessary or desirable concerning the Official Map, Zoning, and Land Division ordinances.

To Consider and Report and Recommend on all matters referred to them.

SECTION 6. Referrals

The Town Board or other public body or officer of the Town having final authority thereon shall refer to the Plan Commission, for its consideration and report before final action is taken, the following matters:

Location and Architectural Design of any public building.

Location of Any Statue or other memorial.

Location, Acceptance, Extension, alteration, vacation, abandonment, change of use, sale, acquisition or lease of land for any street, alley, or other public way, park, playground, airport, parking area or other memorial or public grounds.

Location, Extension, Abandonment, or authorization for any public utility whether publicly or privately owned.

Location, Character and Extent, or acquisition, leasing or sale of lands for public or semi-public housing, slum clearance, relief of congestion, or vacation camps for children.

Proposed Fire Prevention Regulations.

All Annexations, incorporations, or consolidations affecting the Town.

All Proposed or Requested Changes and Amendments to the Master Plan, Official Map, Zoning, or Land Division Ordinances.

SECTION 7. Additional Powers and Duties

The Plan Commission shall have all additional powers and duties granted or assigned by the Town Board or by Town Ordinances. All the powers and duties granted or assigned by the Wisconsin Statutes to City Plan Commissions and any amendments thereto are hereby granted or assigned to the Plan Commission and such Statutes are hereby adopted by reference.

SECTION 8. Severability and Conflict

If any section or part of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. All other ordinances or parts of ordinances of the Town inconsistent with this Ordinance to the extent of the inconsistency only, are hereby repealed.

SECTION 9. Effective Date

This ordinance shall be effective after adoption and publication by the Town Board of the Town of Cooperstown
Adopted 14th day of March, 2000.
Published 15th day of March, 2000.
Effective 15th day of March, 2000.

Sections 1,2 & 3 as amended shall be effective after adoption and publication by the Town Board of the Town of Cooperstown.
Adopted 10th day of October, 2006.
Published 15th day of November, 2006.
Effective 15th day of November, 2006.

Signed: William P Enz, Chairman

Attest: Susan Kornely, Clerk